



FY 2016 ANNUAL PLAN COLORADO FEDERAL EXECUTIVE BOARD (CFEB)

Emergency Preparedness, Security, and Employee Safety

Objective 1: Serve as an Interagency and Intergovernmental Liaison

1. Facilitate the CFEB Emergency Preparedness Council with federal agencies & strategic partners
2. Maintain the CFEB Emergency Notification Plan: A protocol for emergency actions; A 24/7 database of contacts for agencies updated at least once annually; A 24/7 communications system tested at least once annually
3. Liaise with Federal, Tribal, State, and Local government officials on emergency preparedness issues

Objective 2: Host Emergency Exercises and Training

1. Host an interagency emergency planning event and/or one educational training program
2. Provide guidance and assistance to members, as appropriate

Objective 3: Communicate Emergency Information

1. Disseminate information to/from Headquarters in a timely manner

Workforce Development and Support

Objective 1: Host Workforce Development and Support Training Sessions

1. Host at least 2 Workforce Development Best Practice Forums
2. Host at least 2 Education/Training Programs

Objective 2: Support Local Workforce Recruitment Initiatives

1. Respond to member agencies' needs for recruitment and retention assistance

Objective 3: Promote and Manage Alternative Dispute Resolution Program

1. Monitor and evaluate CFEB Alternative Dispute Resolution (ADR) Program



Intergovernmental Collaboration and Community Outreach

Objective 1: Maintain Productive Relationships

1. Develop and maintain productive relationships with Federal Agencies; City, County, State and Tribal Government Agencies; Public/Private Organizations; Local Congressional Offices
2. Support Intergovernmental and Interagency collaboration and community outreach

Objective 2: Support Combined Federal Campaign

1. Support Combined Federal Campaign (CFC) as appropriate

FEB Network Program Support

Objective 1: Administration and Management

1. Develop and submit a local annual Operating Plan
2. Operate and maintain CFEB website
3. Support FEB Network
4. Submit CFEB Annual Report
5. Develop, manage CFEB Budget
6. Develop and maintain CFEB operating policies & procedures
7. Member Communication

Objective 2: Identify/highlight best practices with FEB Partnerships, e.g. website support, interagency agreements)

1. Conduct needs assessment and deliver targeted services to member agencies and strategic partners
2. Develop local coordinated approach with member agencies to achieve program outcomes